

Greensburg Central Catholic Junior-Senior High Vacation Request Form 7-12

Parents requesting permission for their child to miss school for the purpose of a family vacation should complete this form and return it to the school office at least ONE week prior to the anticipated vacation.

Student Name (One student per form) _____

Dates student will be out of school _____

Return date _____

Please list the teachers the students has, the teacher will then sign off that they know about the absence and will get missed work for student before the student leaves. The teacher's signature below also indicates that the student is passing and is complete for the school year to date.

Teacher	Subject	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Parents should make sure their student takes cares of the following obligations:

- ✓ All school work should be completed to the day of departure.
- ✓ Students should obtain the assignments of the missed class during the absence and turn in the work due.
- ✓ All work missed during the period of absence must be made up.

We fully understand the condition of the vacation absence as stated above.

Parent/Guardian's Signature Date

Principal's Signature Date