

Greensburg Central Catholic High School

Calendar Request Form

- All requests must be made in writing 2 weeks prior to the event.
- Applicant will not be notified unless the event is denied placement on the official school calendar.
- It is the responsibility of all organizations affiliated with the school to complete this form for any event that uses the GCC school name with their event.

Name of person requesting the event: _____

Group involved in the event: _____

Date(s) of the event: _____ Time: _____

Brief description of the event (unless obvious by nature of the event):

Phone number of contact person
(if outside of school employment): _____

Approval: _____