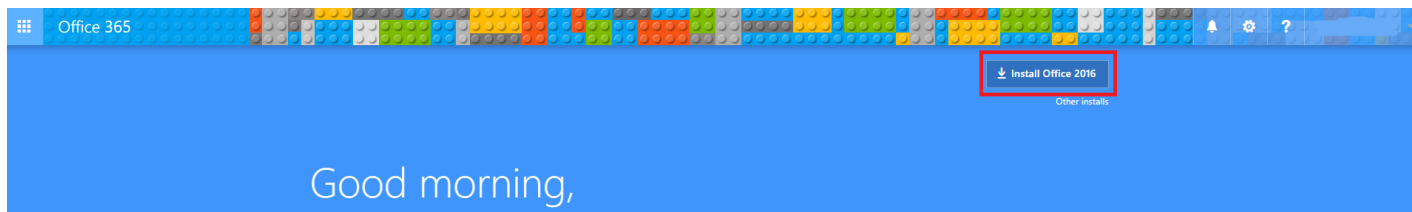


## Student Advantage - Installing Office 2016 on Multiple Devices

*Your Acer Tablet already has Office 2016 installed. This section is for your other home PCs or laptops that don't have it yet. You are able to install Office 2016 on 5 devices.*

- **Downloading Office to your home PC, Mac or mobile device** (*With our licensing, each employee and student will be able to download the entire Office 2016 Pro Plus suite to 5 devices!*)
- **Log into the Office portal at: [portal.office.com](http://portal.office.com)**
- **Sign in with your school username and password**
- **At the top of your portal page you will see a button for installing Office 2016**



- **Click the install button and then run the installer**
- **Follow the prompts to install Office 2016**
- **Office will be installed in the background. You will receive notification when the installation is complete. This may take up to 10-15 minutes depending on the speed of your internet connection.**